About IT Schools Africa

IT Schools Africa (ITSA), is a registered Cheltenham based charity with a mission to transform lives through access to and improved use of e-Learning technology. Since the charity was established in 2004, ITSA has sent over 55,000 computers to schools in Africa, installed 23 computer labs, trained over 750 teachers in IT and are estimated to have given access to IT to 5 million children. We help to provide quality education through the reuse of donated computers; these are refurbished and upgraded by our UK Prison Programme and distributed via our partner charities in Africa. Our work in Africa is supported by our UK programme, helping vulnerable, disadvantaged individuals from varying backgrounds through our active Community Programmes. We support disadvantaged and disengaged individuals and provide pathways into education, training and employment.

Duties as a trustee

- To ensure that ITSA's activities are compliant with the objectives set out in its governing document
- To ensure that ITSA complies with charity law and other laws that apply to the charity
- Contribute actively to the board of trustees' role in giving firm strategic direction to ITSA, setting overall policy, defining goals, setting targets and evaluating performance against agreed targets.
- Attend and participate in meetings of the trustees, provide advice and guidance and any specific knowledge or experience they may have to help the trustees to make sound decisions.
- Actively promote and raise awareness of ITSA, sharing where possible information about the charity's work
- To ensure the effective and efficient administration of the charity
- To safeguard the good name and values of the charity
- To ensure the financial stability of the organisation

In addition to the above statutory duties of all trustees, each trustee should use their skills and knowledge to support the board with decision making. This includes researching specific topics, providing advice on new initiatives and planned developments for the charity.

- To prepare for and attend quarterly trustee meetings (usually midday on a Tuesday)
- To participate in ITSA activities that might arise from time to time, such as visiting projects, marketing or fundraising campaigns
- To keep up to date with ITSA's activities and any other relevant news/wider issues which might affect its work

www.itschoolsafrica.org
Registered Charity no. 1146157. Patron: Jonathan Dimbleby
IT Schools Africa is a Company Limited by Guarantee no. 07611398
Registered office: Wolseley House, Oriel Road, Cheltenham, GL50 1TH

What are we looking for?

We are looking for new trustees interested in digital education and improving access for developing countries and disadvantaged communities. We welcome applications that meet one or more of the below requirements:

- Experience working in the field of international development
- Knowledge of the charity sector
- Background in IT or education
- PR, marketing and or fundraising experience

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